

M/WBE Contractor Participation Letter

For all intended M/WBE subcontractors/subconsultants utilized during the project, the Prime Contractor/Consultant must submit a signed M/WBE Contractor Participation Letter between the Prime and the respective subcontractor/subconsultant detailing:

- The work scheduled to be performed on the project
- The subcontract value of the work to be performed
- Projected Start Date
- Projected Completion Date

Date _____

Contract Number: _____

Project Number: _____

MWBE CONTRACTOR PARTICIPATION LETTER

To: _____
(Name of Prime Contractor)

Our company _____ is prepared to perform the
(Name of M/WBE Company)
following work in connection with the above project. (Specify in detail particular work items or
parts thereof to be performed.)

At the following price: _____

Below are the dates that you, the prime contractor, have projected to commence work with our
company. We are projecting completion of our portion of the work as follows:

ITEMS	PROJECTED COMMENCEMENT DATE	PROJECTED COMPLETION DATE

The undersigned will enter into a formal agreement for the above work with you conditioned
upon your execution of the contract with the **New York City Department of Design and
Construction.**

Print Name of MWBE Contractor

Signature of MWBE Contractor